

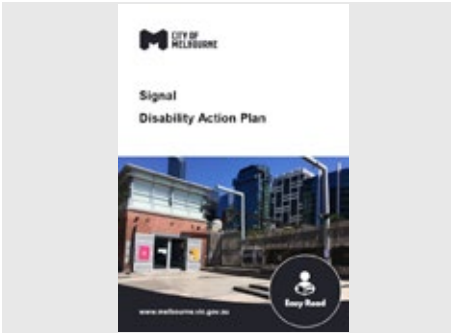
Signal

Disability Action Plan



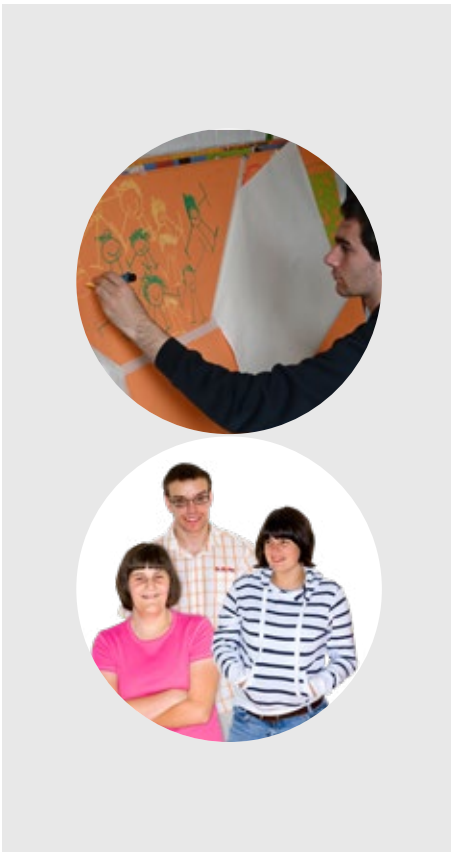
Easy Read

About this Disability Action Plan



This is the **Disability Action Plan** from Signal.

We will say **DAP** for short.

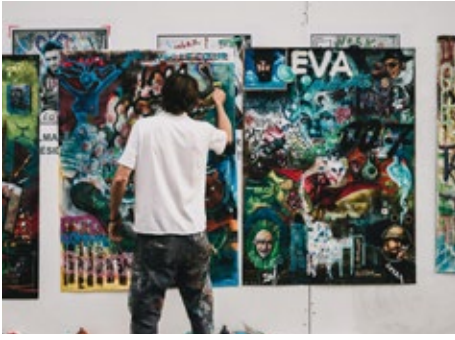


A **DAP** says what Signal will do so more disabled people can

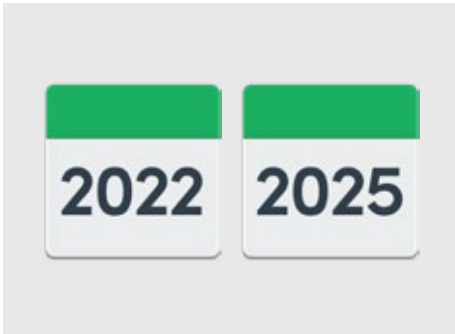
- Join art programs
- Be part of the community.



Signal is part of City of Melbourne Council.



We do art programs and events for young people.

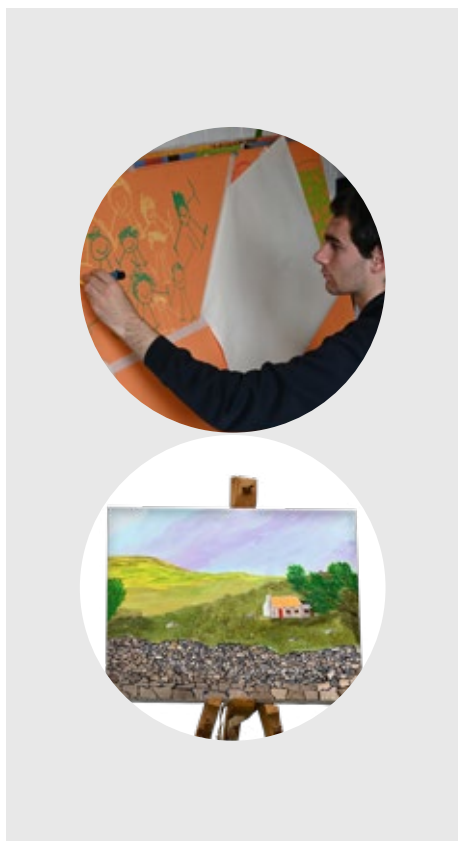


This DAP will go from 2022 to 2025.

About Signal



Signal is an art place for young people in Melbourne.



We are a place that young people from 14 to 25 years old can

- Make art
- Show their art to others.



We have free programs that young people can take part in.

Why we have this DAP



We have this DAP to make sure that we

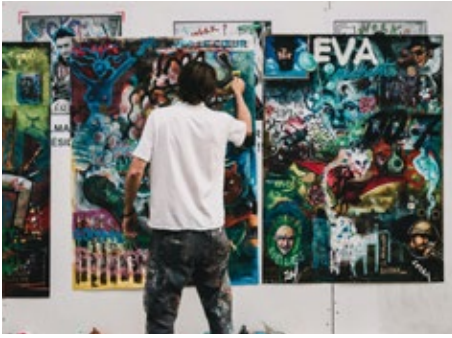
- Are **easy to access**
- Have **inclusion**
- Respect disabled people.



Easy to access means that everyone can get to and use things like our buildings.



Inclusion is when everyone can take part.



We want to make it easier for young disabled people to take part in our programs.



We want young disabled people to tell us what they need to take part at Signal.



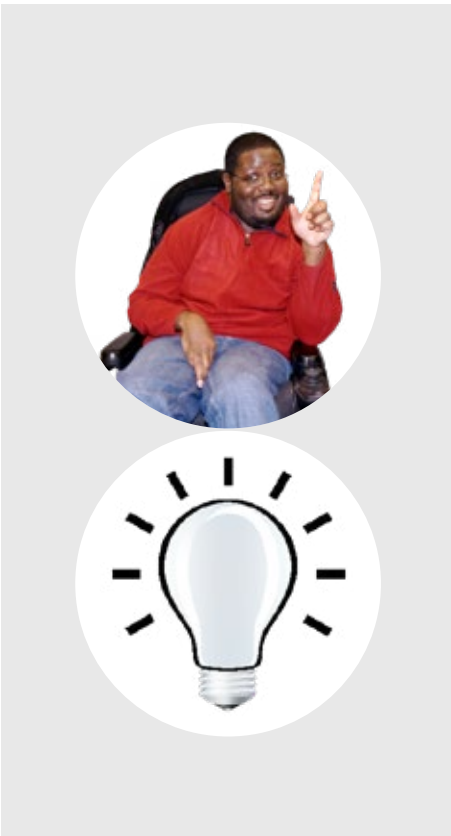
We want young disabled people to tell us what makes Signal easy for them to use.



We want to work out the best way to make inclusion happen at Signal.



We want to show that we understand disabled people have to deal with lots of hard things.



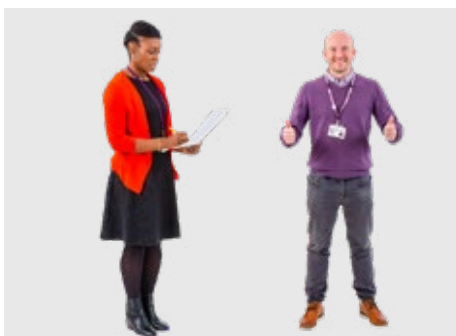
We want to show everyone that disabled people

- Know many things
- Have many good ideas.

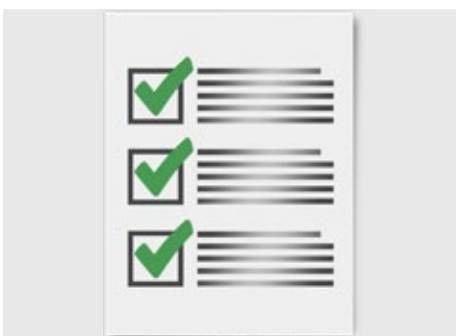
What this DAP says



We worked on this DAP with young disabled people.



Together we came up with different areas we want to work on.



This information will show each area and what we will do about it.

The areas in the DAP are



- Staff at Signal



- Young Creatives Lab



- Communication



- Events and programs

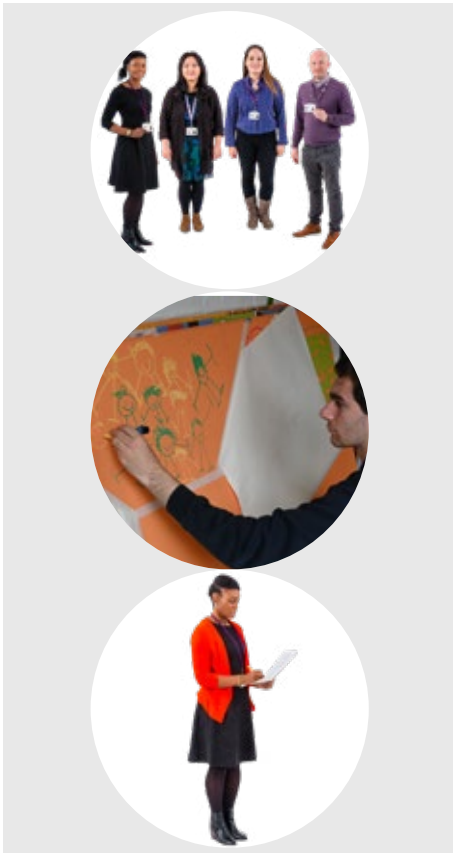


- Buildings



- Complaints and feedback process.

Staff at Signal



We want to have more disabled people as

- Staff
- Artists
- People who come to run art programs.



We think **lived experience** is important to have for the job.



Lived experience means that someone knows a lot about something because it happened to them.

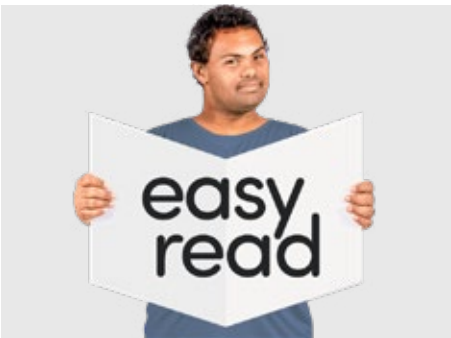


We will make the way we **hire** people easier for everyone.

Hire is when we give a job to someone.



We will give staff the time they need to learn more about disability.



We will make sure they learn from good information that is made by disabled people.

We will have training 2 times a year on



- Disability



- How to make things easy to access.



Disabled people will run the training.

Young Creatives Lab



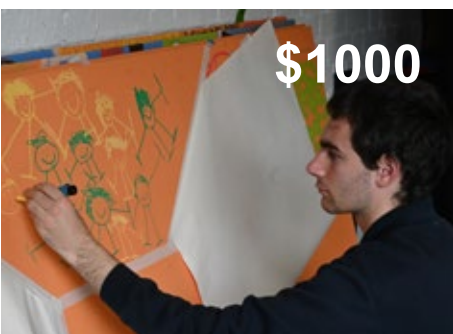
We have an art program called **Young Creatives Lab**.



It is a program for young artists to get money and support to do new art work.



We will have at least 1 young disabled person in this program every 2 years.



We will have at least \$1000 for every art project to help with access.

This money is for things like



- Support workers



- Transport



- Things that support people to do the programs

**This is a
caption**

- Captions



- Interpreters

**This is a
caption**

Captions are words that show what people are saying.



Interpreters are people who speak the same language as you.

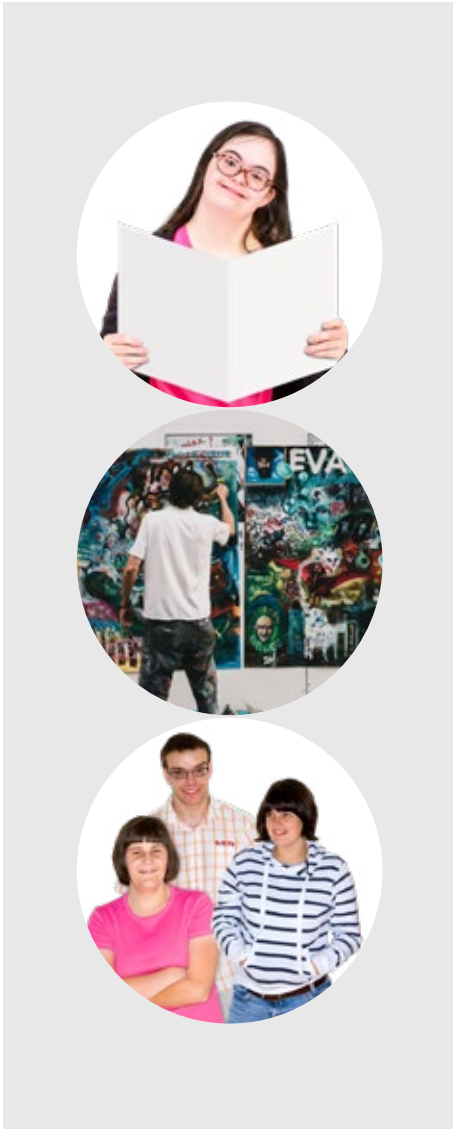


We will work with artists to make it easy for them to join Young Creatives Lab.



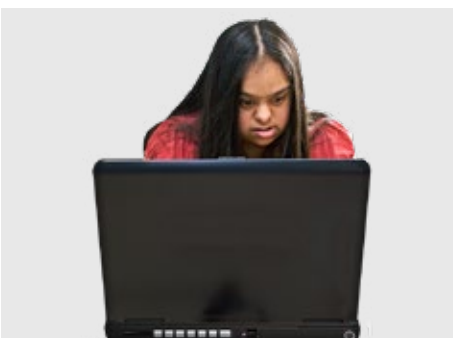
We will make sure disabled people can help decide who gets money for a project.

Communication

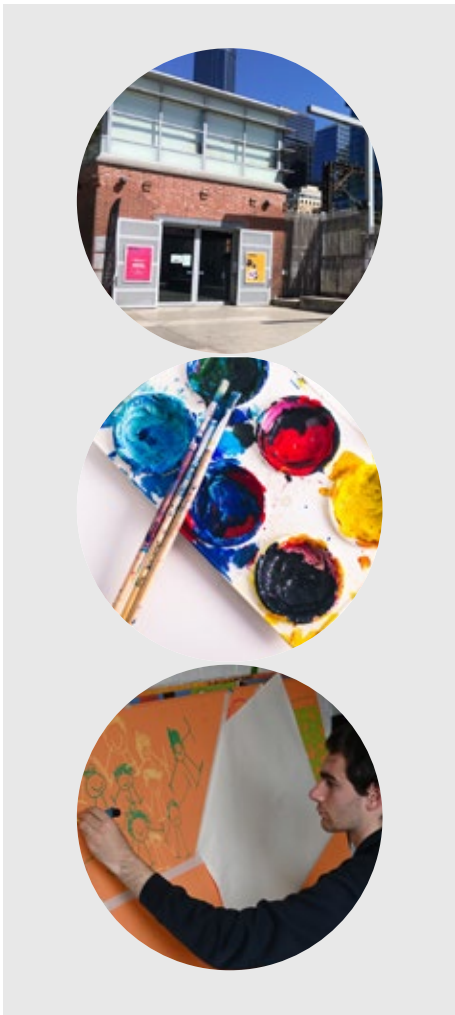


Communication means the way we do things like

- Give people information
- Tell people about our events
- Work with people in our programs.



We will use lots of different ways for our communication.



We will share information about how we make everything accessible like

- Places
- Programs
- Events.



We will give disabled people information to work out what support they need at Signal.



We will have words that say what the pictures and videos are on all our online information.



We will have forms and information in ways that everyone can understand.



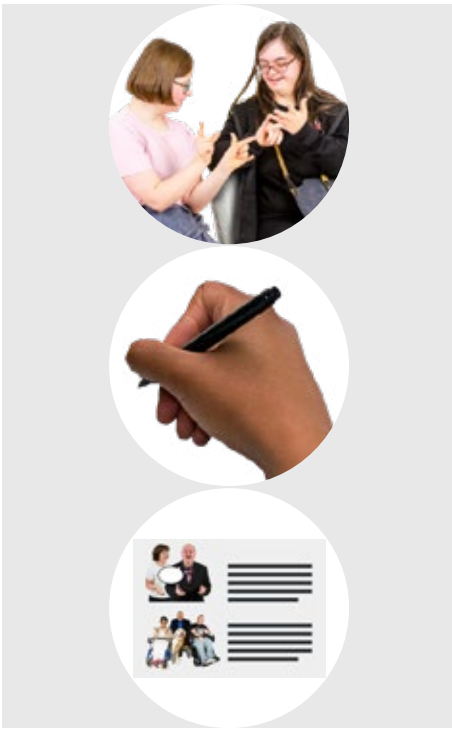
We will have information about our programs in **Auslan**.



Auslan is when people use their hands to talk to people who are deaf.



We will train our staff so they know the best way to communicate with disabled people.



This could be in ways like

- Auslan
- Writing things down
- Using pictures.



We will work with someone who knows a lot about disability to make **access keys**.



Access keys are images that show things like where something is at a place.

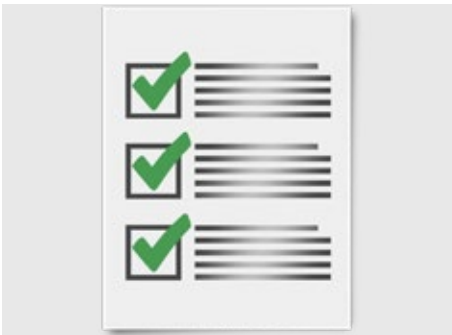


We will make sure staff know how to support disabled people to use the access keys.

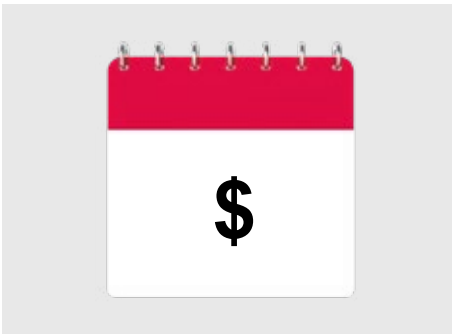
Events and programs



We will look at what disabled people need when we plan for events and programs.



We will make a list of the best way to do things at events so everyone can take part.



We will make sure there is enough money each year to do all these things.

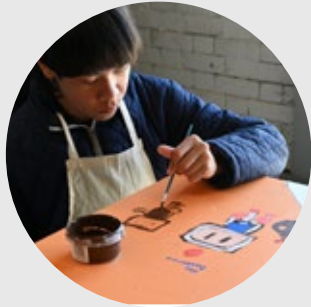


We will give a lot of information about what our events will be like.

We will give information on things like



- Our access keys



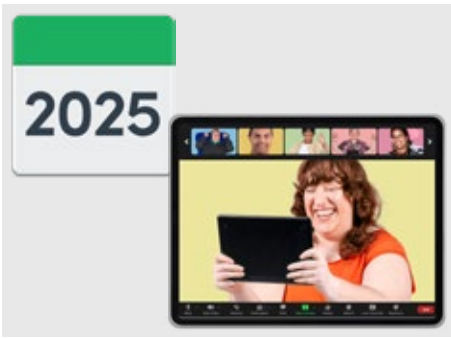
- Things to do at the events



- What art things we will use.



This will support disabled people to work out what they might need.



We want to do more online programs by 2025.

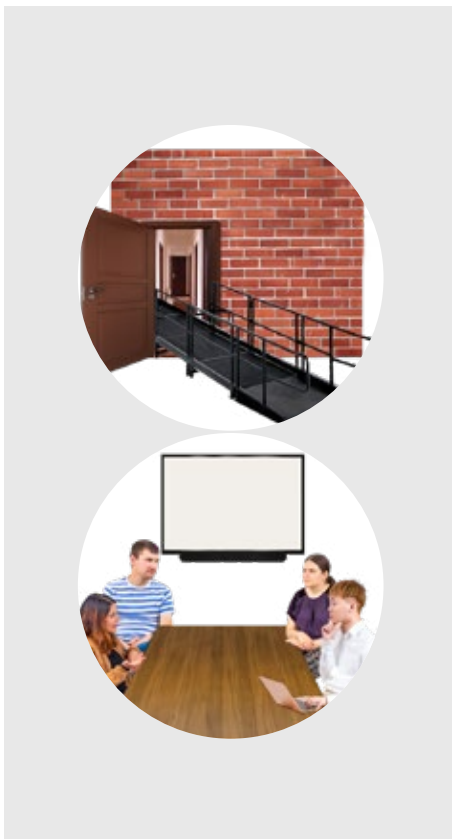


We will ask disabled people how they think we should do our online programs.

Buildings

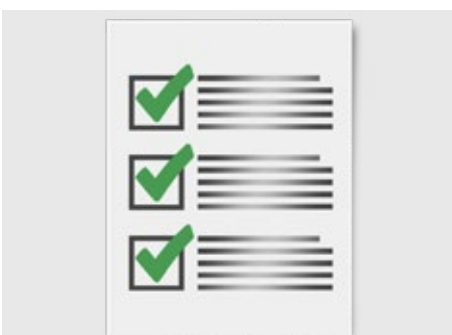


We will check that our buildings can be used by everyone.



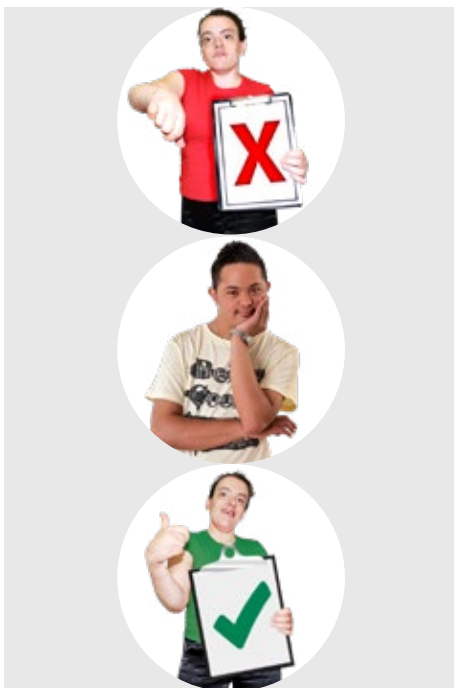
We will check things like

- What the building is like
- Things in the building that everyone can use.



We will make a list so people can see when we make changes to our buildings.

Complaints and feedback



Complaints and feedback means when you say

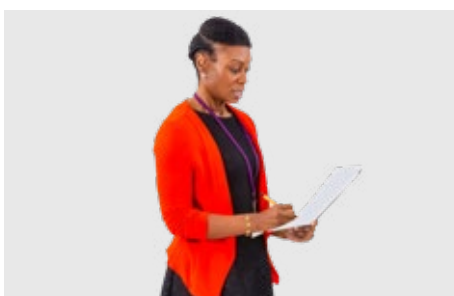
- If you are not happy with something
- What you want to change
- What you like.



We will make it easy for everyone to give complaints and feedback.



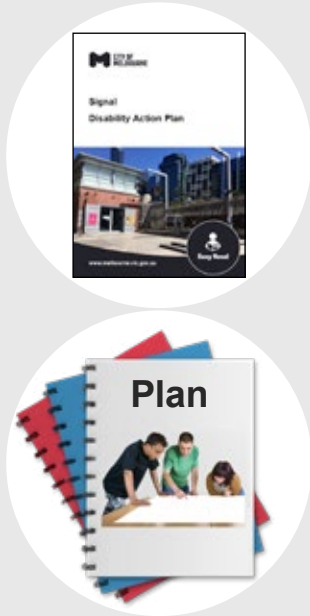
We will support everyone to do it in a way that works for them.



Staff will look into complaints and work out what can be better next time.

Working together

We will work with a group of young disabled people to



- Make sure we do the things in this DAP

- Make new plans.



We will also work with them to make sure our decisions are made by disabled people.

Tell us what you think



We want to hear what you think of how we are doing with the things in this plan.



This is so we can make sure we are doing a good job.



You can

- Call us on **03 9658 7808**
- Email us at **signalaccess@melbourne.vic.gov.au**
- Fill in a survey
[Signal Accessibility Survey >](#)

You can call the **National Relay Service** if you



- Are deaf



- Find it hard to hear people over the phone.



The number is **1800 555 660**.



Or you can go to their website at

www.accesshub.gov.au

Council for Intellectual Disability made this document Easy Read. **CID** for short.
You need to ask CID if you want to use any pictures in this document.
You can contact CID at **business@cid.org.au**.